

Circular

Ref: BVN/PTA/JS/2017-18/01

Date: 5th April 2017

As you are aware, the BVN-PTA has been constituted as per the guidelines provided under Delhi School Education Rules. This body has been functioning effectively for the last fifteen years.

This session a vacancy in classes I and III has come into being, therefore, a new member needs to be elected. Hence, this circular is being sent to elect one parent representative for the same.

Parents who are willing to spare sufficient time in playing an instrumental role in bringing parents and teachers together to understand each other and co-operate in the task of the total development of young impressionable minds are welcome to file their nominations. The two agencies must make a concerted effort in evolving a conducive atmosphere among themselves as well as the school for children to attain their optimum potential.

Please note that each parent is entitled to only two tenures in the PTA body.

The procedure to be followed for the final election is outlined below:

1. Nomination forms will be available in the Junior School – Administration Office from 7th April 2017 to 11th April 2017. (Please contact the Junior Administrative Office between 10.00 a.m to 12.00 Noon).
2. Parents who wish to contest, may collect the forms and submit the completed forms with a copy of detailed bio-data in a sealed envelope by 2.00p.m of 12th April 2017 at the Administrative Office, Junior School.
3. A nominee may withdraw his candidature within two working days of the submission of nomination papers. i.e. by 12.00 noon of 15th April 2017 .
4. A list of the names of parents offering their candidature will be compiled by the school office and sent to the concerned parents together with the ballot slips by 18th April 2017 to elect the class representative.
5. All ballot slips may be returned to the school in sealed envelopes by 20th April 2017. The students will submit the same to the respective Class teachers for session 2017-18.
6. The Returning Officer will open all nominations in the presence of contesting candidates on 21st April 2017.
7. List to be put up on 24th April 2017.

Thanking you,

Anu Norula
Vice Principal

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Acknowledgement Slip

1. I _____ (Name of the parent) parent of _____ (Name of the student) studying in class ____ Section____, have received the school circular numbered **BVN/PTA/JS/2017-18** dated **5th April 2017**.
2. I am interested/not interested in offering my candidature for the PTA body.

Signature of the parent with date _____

